



INFIBEAM INCORPORATION LIMITED

[CIN: L64203GJ2010PLC061366]

Registered Office: 9th Floor, "A" wing, Gopal Palace, Opp. Ocean Park, Nr. Nehrunagar, Satellite Road, Ahmedabad- 380 015
Tel. No.: +91 79 4040 3600, **Fax No.:** +91 79 4040 3636, **Website:** www.infibeam.ooo, **E-mail:** ir@infibeam.ooo

NOTICE OF POSTAL BALLOT

(Notice Pursuant to Section 110 of the Companies Act, 2013)

Dear Member(s),

NOTICE is hereby given pursuant to the provisions of Section 110 and other applicable provisions, if any, of the Companies Act, 2013, read with Rule 22 of the Companies (Management and Administration) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) and pursuant to other applicable laws and regulations, that the resolutions as set out in this Notice are proposed to be passed by the Members of **Infibeam Incorporation Limited** (the "Company") through Postal Ballot (Postal Ballot Forms and voting through electronic means).

A Statement pursuant to Section 102 of the Companies Act, 2013, pertaining to the said resolutions, setting out material facts and the reasons thereof is annexed hereto along with the Postal Ballot Form for your consideration.

The Board of Directors of the Company (the "Board") has appointed M/s. SPANJ & Associates, Company Secretaries, as Scrutinizer for conducting the postal ballot (physical & e-voting) process in a fair and transparent manner in accordance with the provisions of Rule 22 of the Companies (Management and Administration) Rules, 2014.

You are requested to carefully read the instructions printed on the Form, record your assent (for) or dissent (against) therein and return the same in original, duly completed, in the attached self-addressed, postage pre-paid envelope so as to reach the Scrutinizer not later than 5:00 p.m. on Monday, September 25, 2017. Please note that if any Postal Ballot Form is received after the said date, it will be considered that no reply has been received from the members.

ITEM OF SPECIAL BUSINESS REQUIRING CONSENT OF MEMBERS THROUGH POSTAL BALLOT

SPECIAL BUSINESS:

Item No. 1: Approval of increase in the limits of Inter Corporate loans/ Guarantee etc. under Section 186 of the Companies Act, 2013

To consider and, if thought fit, to pass, with or without modification, the following resolution as a **Special Resolution**:

"RESOLVED THAT pursuant to the provisions of Section 186 and all other applicable provisions, if any, of the Companies Act, 2013 ('Act'), and the Rules framed thereunder including any statutory modification or re-enactment thereof for the time being in force, and such other approvals as may be required in that behalf, the consent of the Company be and is hereby accorded to the Board of Directors of the Company (hereinafter referred to as 'the Board' which term shall be deemed to include any Committee which the Board may have constituted or hereinafter constitute to exercise its powers including the powers conferred by this Resolution) to:

- make loans from time to time on such terms and conditions as it may deem expedient to any person or other bodies corporate;
- give on behalf of any person, body corporate, any guarantee, or provide security in connection with a loan made by any other person to, or to any other person by anybody corporate; and

in excess of the limits prescribed under Section 186 of the Act up to an aggregate sum of Rs. 3,000 Crores (Rupees Three Thousand Crores Only), notwithstanding that the aggregate of loans so far made, the amounts for which guarantee or security so far provided to, along with the loans, guarantee or security proposed to be made or given by the Board may exceed sixty per cent of its paid-up share capital, free reserves and securities premium account or one hundred per cent of its free reserves and securities premium account, whichever is higher."

"RESOLVED FURTHER THAT Mr. Vishal Mehta, Managing Director, and/ or Mr. Malay Mehta, Director of the Company, be and is hereby severally authorized to take all actions and to do all such acts, deeds, matters and things with respect to the above and sign, execute and deliver such deeds, documents, writings or paper as may be necessary or incidental to give effect to this resolution."

Item No. 2: Approval of increase in the limit of creation of Charge/ Mortgage under section 180 (1) (a) of the Companies Act, 2013

To consider and, if thought fit, to pass, with or without modification, the following resolution as a **Special Resolution**:

"RESOLVED THAT in supersession of all the earlier resolutions passed in this regard and pursuant to the provisions of Section 180(1)(a) of the Companies Act, 2013 (including any statutory modification or re-enactment thereof for the time being in force) and in supersession of all earlier Resolutions passed in this regard and subject to such approvals, consents, sanctions and permissions of appropriate authorities, departments or bodies as may be necessary, if applicable or required under any statute(s)/ rule(s)/regulation(s) or any law for the time being in force, the Board of Directors and/or any Committee thereof of the Company, be and are hereby authorized and shall be deemed to have always been so authorized to create such mortgages/charges/hypothecation and/or other encumbrances, in addition to the existing mortgages, charges, hypothecation and other encumbrances, if any created by the Company on all or any part of the immovable and/or movable properties, current and/or fixed assets, tangible or intangible assets, book debts and/ or claims of the Company wheresoever situate, present and future such charge to rank either *pari-passu* with or second, subsequent, subservient and subordinate to all mortgages, charges, hypothecation and other encumbrances created/to be created by the Company in favour of Indian or Foreign Financial Institution(s), Bank(s) and other Lending Institution(s), and/or body corporate(s) and/or to such other

person(s), if any, from whom the Company has/or proposed/ proposes to borrow money/sums of moneys by way of term loans, cash credits, overdrafts, discounting of bills, inter corporate deposits, commercial papers or such other financial instruments permitted to be issued by the appropriate authorities from time to time (hereinafter collectively referred to as "Loans") provided that the total amount of Loans together with interest thereon, additional interest, compound interest, liquidated damages, commitment charges, costs, charges, expenses and all other monies payable by the Company in respect of the said Loans for which the charge is to be created, shall not, at any time exceed Rs. 3,000 Crores (Rupees Three Thousand Crores Only) or the aggregate of the paid up capital and free reserves of the Company, whichever is higher."

"RESOLVED FURTHER THAT Mr. Vishal Mehta, Managing Director and/ or Mr. Malav Mehta, Director of the Company, be and is hereby severally authorized to take all actions and to do all such acts, deeds, matters and things with respect to the above and sign, execute and deliver such deeds, documents, writings or paper as may be necessary or incidental to give effect to this resolution."

Item No. 3: Shifting of Registered Office of the Company

To consider and, if thought fit, to pass, with or without modification, the following resolution as a **Special Resolution**:

"RESOLVED THAT pursuant to provisions of Section 12 of the Companies Act, 2013 and Rules made there under and any other applicable provisions, the Registered Office of the company be and is hereby shifted from its present location at 9th Floor, "A" wing, Gopal Palace, Opp. Ocean Park, Nr. Nehrunagar, Satellite Road, Ahmedabad - 380 015 to 28th Floor, GIFT Two Building, Block No. 56, Road-5C, Zone-5, GIFT CITY, Gandhinagar, Taluka & District - Gandhinagar – 382 355, within the state of Gujarat but outside the local limits of the city of Ahmedabad and falls in the city of Gandhinagar and under the jurisdiction of Dabhol Police Station."

"RESOLVED FURTHER THAT Mr. Vishal Mehta, Managing Director and/or Mr. Malav Mehta, Director and/or Mr. Shyamal Trivedi, Vice President & Company Secretary of the Company be and are hereby severally authorized to take all necessary steps in this regard in order to facilitate the legal and/ or procedural formalities and to do all such acts, deeds and things as it may, in its absolute discretion, deem necessary for such purpose and to settle any questions, difficulties or doubts that may arise in this regard and to make such representation/ filings to the Stock Exchanges as may be necessary or desirable, in order to give effect to this resolution."

"RESOLVED FURTHER THAT Mr. Vishal Mehta, Managing Director and/or Mr. Malav Mehta, Director be and are hereby severally authorized to sign and submit necessary Forms with the Ministry of Company Affairs – MCA".

Registered Office:
9th Floor, "A" Wing,
Gopal Palace, Opp. Ocean Park,
Nr. Nehrunagar, Satellite Road,
Ahmedabad – 380 015.
Date: August 14, 2017

By the Order of the Board,
For Infibeam Incorporation Limited
Shyamal Trivedi
Vice President &
Company Secretary

NOTES:

1. An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 in respect of all the businesses specified above is annexed hereto.
2. In terms of Section 110 of the Companies Act, 2013 read with Rule 22 of Companies (Management and Administration) Rules, 2014, the business set out in the notice above is sought to be passed by postal ballot.
3. The Postal Ballot Notice is being sent to all the Members, whose names appear in the Register of Members/list of Beneficial Owners as received from National Securities Depository Limited ("NSDL")/Central Depository Services (India) Limited ("CDSL") as on Monday, August 14, 2017. The Postal Ballot Notice is being sent to Members in electronic form to the email addresses registered with their Depository Participants (in case of electronic shareholding) / the Company (in case of physical shareholding). For Members whose email IDs are not registered, physical copies of the Postal Ballot Notice are being sent by permitted mode alongwith a postage-prepaid self-addressed Business Reply Envelope.
4. Members whose names appear on the Registered of the Members / List of Beneficial Owners as on Monday, August 14, 2017 will be considered for the purpose of voting. A person who is not a member as on relevant date should treat this notice for information purpose only.
5. Resolution passed by the members through postal ballot is deemed to have been passed as if the same has been passed at a general meeting of the members.
6. In compliance with the provisions of Sections 110 and 108 of the Companies Act 2013 read with Rule 22 of Companies (Management and Administration) Rules, 2014 and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company has provided a facility to the Members to exercise their votes electronically through electronic means. The remote e-voting service facility will be provided by CDSL. The instructions for remote e-voting are annexed to the Postal Ballot Notice.
7. Members can opt for only one mode of voting i.e. either by physical Postal Ballot or through e-voting. In case Members cast their votes both by Postal Ballot and e-voting, the votes cast through e-voting shall prevail and the votes cast through postal ballot form shall be considered invalid.
8. In case a Member is desirous of obtaining a printed Postal Ballot Form or Duplicate, he or she may send an email to ir@infibeam.ooo and the Company shall forward the same alongwith postage pre-paid, self-addressed Business Reply Envelope to the Member.
9. A Member cannot exercise his vote by proxy on postal ballot.
10. The details of dispatch of Notice and Postal Ballot form to the members will be published in at least one (1) English and one (1) vernacular language newspaper circulating in Gujarat.



11. The Company has appointed M/s. SPANJ & Associates, Company Secretaries, as Scrutinizer for conducting the Postal Ballot forms and E-voting process in a fair and transparent manner.
12. The last date for receipt of duly completed Postal Ballot Forms or e-voting shall be the date on which the resolution would deemed to have been passed, if approved by the requisite majority.
13. The Postal Ballot Notice is also placed on the website of the Company: www.infibeam.ooo and website of the depository, CDSL: www.cdslindia.com.
14. All documents referred to in the Notice and Explanatory Statement shall be available for inspection by members at the Registered Office of the Company during business hours between 11.00 A.M. to 2.00 P.M. on all working days of the Company up to the last date for the receipt of Postal Ballot forms / E-voting.
15. The Scrutinizer will submit the report to the Chairman or any Director of the Company, upon completion of scrutiny of postal ballots and remote e-voting by the members through electronic means and the consolidated results of the voting will be declared / announced by the Chairman or any other Director of the Company duly authorised, on or before Wednesday, September 27, 2017 at the registered office of the Company. The said results will be posted on the Company's website viz. www.infibeam.ooo and on CDSL's website viz. www.cdslindia.com besides communicating to the BSE Limited and the National Stock Exchange of India Limited (together, the "Stock Exchanges"), where the Equity Shares of the Company are listed.

16. VOTING THROUGH PHYSICAL POSTAL BALLOT FORM

Members desiring to exercise their vote by physical postal ballot form are requested to carefully read the instructions printed on the Form, record your assent (for) or dissent (against) therein and return the same in original, duly completed, in the attached self-addressed, postage pre-paid envelope so as to reach the Scrutinizer not later than 5:00 p.m. on Monday, September 25, 2017. The postage of such envelope will be borne by the Company. However, envelopes containing postal ballots, if sent by courier or registered / speed post at the expense of the Members will also be accepted. Please note that if any Postal Ballot Form is received after the said date, it will be considered that no reply has been received from the members.

17. VOTING THROUGH ELECTRONIC MEANS

In compliance with the provisions of Sections 108, 110 of the Companies Act, 2013, read with Companies (Management and Administration) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) and Regulation 44 of the **SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**, the Company is pleased to offer e-voting facility as an alternative, for its shareholders to enable them to cast their vote electronically instead of dispatching postal ballot. The e-voting facility is being provided through e-voting services provided by CDSL.

The e-voting period commences at 9.00 a.m. on Saturday, August 26, 2017 and ends at 5:00 p.m. on Monday, September 25, 2017. During this period members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e. Monday, August 14, 2017, may cast their vote by e-voting. The e-voting module shall be disabled by CDSL for e-voting thereafter. Once the vote on a resolution is cast by the Member, the Member shall not be allowed to change it subsequently or cast the vote again.

The voting rights of shareholders shall be in proportion to their shares in the paid up equity share capital of the Company as on the cut-off date.

The instructions for shareholders voting electronically are as under:

- i) The shareholders should log on to the e-voting website www.evotingindia.com.
- ii) Click on Shareholders.
- iii) Now Enter your User ID
 - a) For CDSL: 16 digits beneficiary ID,
 - b) For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c) Members holding shares in Physical Form should enter Folio Number registered with the Company.
- iv) Next enter the Image Verification as displayed and Click on Login.
- v) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.
- vi) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none">• Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Postal Ballot / Attendance Slip indicated in the PAN field.
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login. <ul style="list-style-type: none">• If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iv).



vii) After entering these details appropriately, click on "SUBMIT" tab.

viii) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

ix) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.

x) Click on the EVSN for the relevant INFIBEAM INCORPORATION LIMITED on which you choose to vote.

xi) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/ NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

xii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

xiii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

xiv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

xv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.

xvi) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

xvii) **Members can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Please follow the instructions as prompted by the mobile app while voting on your mobile.**

xviii) **Note for Non – Individual Shareholders and Custodians**

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.

General Instructions:

- M/s. SPANJ & Associates, Company Secretaries has been appointed as the Scrutinizer to scrutinize the voting and e-voting process in a fair and transparent manner.
- The results declared along with the Scrutinizer's Report shall be placed on the Company's website www.infibeam.ooo and on the website of CDSL immediately after the result is declared by the Chairman or any authorized Director of the Company; and results shall also be communicated to the Stock Exchanges.



ANNEXURE TO THE NOTICE

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

Item No. 1:

In accordance with the provisions of Section 186 of the Companies Act, 2013, the Members had passed the Special Resolution in the Extra Ordinary General Meeting dated November 21, 2015 and had authorized the Board of Directors of the Company to make loans to bodies corporate; give any guarantee or provide security in connection with a loan to any other body corporate or person; and acquire by way of subscription, purchase or otherwise securities of anybody corporate, upto Rs. 1,000 Crores (Rupees One Thousand Crores Only), in excess of the limits prescribed under the said Section.

As per the provisions of Section 186 of the Companies Act, 2013 ('Act'), it would be necessary to obtain the approval of the members for:-

- making loans to any person or other bodies corporate;
- giving guarantee or provide security in connection with a loan to any other bodies corporate or person; and
- acquiring by way of subscription, purchase or otherwise, the securities of any other body corporate, in excess of the limits of:-
 - a) 60% of the paid-up share capital and free reserves and securities premium account; or
 - b) 100% of the free reserves and securities premium account; whichever is higher.

Looking to the growth of business and future prospects, the Company may have to make further inter corporate loans/ provide guarantees or securities in connection with loans and hence, it deems appropriate to increase the limit from Rs. 1,000 Crores to Rs. 3,000 Crores.

Hence, it is proposed to authorize the Board of Directors of the Company to provide inter corporate loans/guarantees or securities in connection with loan(s) up to Rs. 3,000 Crores (Rupees Three Thousand Crores Only).

The Board recommends the resolution at Item No. 1 of the notice for approval of the shareholders by way of Special Resolution.

None of the Directors, Key Managerial Persons (KMPs) of the Company or any relatives of such Director or KMPs, are in any way concerned or interested financially or otherwise in the proposed Resolution.

Item No. 2:

In terms of the resolution passed by the Shareholders of the Company at their Extra Ordinary General Meeting held on July 30, 2015, the shareholders had accorded their consent to the Board of Directors of the Company to borrow an amount upto Rs.1,000 Crores (Rupees One Thousand Crores Only), at any point of time. In view of expected growth in business of the Company, it may be necessary for the Company to borrow

monies from various sources consequent to which the amount outstanding could exceed the present limit.

The borrowings of the Company in general are required to be secured from time to time by creation of mortgage or charge on all or any of the movable or immovable property/assets of the Company in such form and manner as may be required by the lenders and acceptable to the Board of Directors of the Company. Mortgaging or creating charge by the Company on its assets to secure the funds borrowed from time to time within the overall limits i.e. up to Rs. 3,000 Crores (Rupees Three Thousand Crores Only) of borrowing powers delegated to the Board of Directors, may be construed as disposal of the Company's undertaking within the meaning of Section 180(1) (a) of the Companies Act, 2013. It is therefore considered necessary for the Members to authorize the Board to create mortgage/ charge on Company's assets in the manner proposed in the resolution to secure the funds borrowed by the Company from time to time.

The Board recommends the resolution at Item No 2. of the notice for approval of the shareholders by a Special Resolution.

None of the Directors, Key Managerial Persons (KMPs) of the Company or any relatives of such Director or KMPs, are in any way concerned or interested financially or otherwise in the proposed Resolution.

Item No. 3:

As per Provision of section 12 of the Companies Act, 2013 read with rule 22 of Chapter VII relating to be procedure to be followed for, shifting of registered office of Company outside the local limits of any city or town requires approval of the members by Special Resolution.

The Registered Office of the Company is presently situated at 9th Floor, "A" wing, Gopal Palace, Opp. Ocean Park, Nr. Nehrunagar, Satellite Road, Ahmedabad - 380 015. With a view to improve operational efficiency, the Board of Directors considered and subject to approval of members, approved the proposal of shifting the registered office to 28th Floor, GIFT Two Building, Block No. 56, Road-5C, Zone-5, GIFT CITY, Gandhinagar, Taluka & District - Gandhinagar – 382 355.

The Board of Directors recommends the approval of special resolution.

None of the Directors and the Key Managerial Personnel of the Company and their relatives is concerned or interested, financial or otherwise, in the resolution of Item No. 3.

Registered Office: 9th Floor, "A" Wing, Gopal Palace, Opp. Ocean Park, Nr. Nehrunagar, Satellite Road, Ahmedabad – 380 015. **By the Order of the Board, For Infibeam Incorporation Limited**
Shyamal Trivedi
Vice President & Company Secretary
Date: August 14, 2017



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INFIBEAM INCORPORATION LIMITED

[CIN: L64203GJ2010PLC061366]

Registered Office: 9th Floor, "A" wing, Gopal Palace, Opp. Ocean Park, Nr. Nehrunagar, Satellite Road, Ahmedabad- 380 015

Tel. No.: +91 79 4040 3600, **Fax No.:** +91 79 4040 3636, **Website:** www.infibeam.ooo, **E-mail:** ir@infibeam.ooo

POSTAL BALLOT FORM

1	Name and Address of the Sole/First named Shareholder	
2	Name(s) of the Joint Holder(s) (if any)	
3	Registered Folio No./ DPID-Client ID	
4	Number of Shares(s) held	
5	I/We hereby exercise my/our vote in respect of the Special Resolutions / Ordinary Resolution to be passed through Postal Ballot for the business stated in the Notice dated August 14, 2017 of the Company by sending my/our assent or dissent to the said Resolution by placing tick (3) mark at the appropriate box below:	

Resolution No.	Resolutions	No. of Shares	(FOR) I/We assent to the resolution	(AGAINST) I/We dissent the resolution
Special Business:				
1	Approval for increase in the limits of Inter Corporate loans/ Guarantee etc. under Section 186 of the Companies Act, 2013			
2	Approval of increase in the limit of creation of Charge/ Mortgage under section 180 (1) (a) of the Companies Act, 2013			
3	Shifting of Registered Office of the Company			

Place:

Signature: _____

Date:

Name: _____

Note:

1. Please read the instructions printed overleaf before exercising your vote.
2. Last day for the receipt of Postal Ballot Forms by the Scrutiniser is Monday, September 25, 2017

(Please see Overleaf for Instructions)



INSTRUCTIONS

1. A member desiring to exercise vote by Postal Ballot, may complete this Postal Ballot Form and send it to the Scrutinizer in the attached self-addressed envelope. Postage will be borne and paid by the Company. However, envelope containing Postal Ballot if sent by Courier or Registered Post at the expense of the registered member will also be accepted.
2. The self-addressed envelope bears the name of the Scrutinizer appointed by the Board of Directors of the Company.
3. The Postal Ballot Form should be completed and signed by the Shareholder. In case of joint holding, this Form should be completed and signed (as per the specimen signature registered with the Company/ Depository participants) by the first named Shareholder and in his/her absence, by the next named Shareholder.
4. Incomplete, Unsigned or Incorrect Postal Ballot Forms will be rejected.
5. Duly completed Postal Ballot Form should reach the Scrutinizer not later than 5.00 p.m. on Monday, September 25, 2017. All Postal Ballot Forms received after this date, will be strictly treated as if reply from such Shareholder has not been received.
6. In case of shares held by Companies, Trust, Societies etc. the duly completed Postal Ballot Form should be accompanied by a certified copy of the Board Resolution/POA preferably with attested specimen signature(s) of the duly authorized person(s) giving requisite authority to the person voting on the Postal Ballot Form.
7. Voting rights shall be reckoned on the paid-up value of the shares registered in the name of the Shareholders on the cut-off date i.e. August 14, 2017.
8. Shareholders are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed postage prepaid envelope as any extraneous paper found in such envelope would be destroyed by the Scrutinizer and the Company would not be able to act on the same.
9. The Postal Ballot shall not be exercised by a Proxy.
10. The Company is also offering remote e-voting facility as an alternate, for all its Members to enable them to cast their votes electronically instead of using the Postal Ballot Form. Please read the instruction for electronic e-voting is enumerated in the Postal Ballot Notice.
11. Shareholders can opt for only one mode of voting, i.e. either by postal ballot or e-voting. In case Shareholders cast their votes through both the modes, voting by e-voting mode shall prevail and votes cast through postal ballot form will be treated as invalid.
12. In case of non-receipt of Postal Ballot form, you may contact Mr. Shyamal Trivedi, Vice President & Company Secretary at the Registered Office address or email at ir@infibeam.ooo.